

3-5 Transition Conference Notification

District _____

Child's Name _____ DOB _____ Date _____

Parent's name _____ Ethnicity _____

Primary Language (child's first learned) _____ Home language (most used in home) _____

Areas of concern:

- Adaptive Rec/Comm Exp/Comm Fine motor Gross motor Social/emotional
 Cognitive Vision Hearing

Introduction and Roles

Parents are team members and their involvement in discussion and planning are welcome

Overview of purpose of meeting and expected outcomes- create plan for referral from B-3 to ECSE

Who is Who & What is Their Role in the Transition Process

(PART C) - Review of current Birth-Three services and child's skill level

- Parent's thoughts on Preschool Services
- Identify and share main areas of concern
- Share strengths & concerns in developmental areas (Exit COS)
- Current services and level?
- What social / peer/ childcare opportunities does the child have or had in the past?
- Medical Info/Diagnoses/Waitlists for Evaluations or Therapies- District obtains Medical ROIs.
- Hearing and Vision concerns- need for specialists or resources
- Consultations- who has been seeing the kiddo or consulting with staff?
- Is there a need for BASC Behavior Assessment by School Psych?

(PART B) - What is Early Childhood Special Education?

- Review IDEA, eligibility and placement for Part B services, Individualized Education Plan (IEP)
- Services are determined by the home school district, based on the child's need for specially designed instruction, standardized testing, and educational impact.
- Potential Placement Options if Eligible
- Parent Rights
- Phone Number/Email Address for the Parent to Follow up With the District

- How does it look like for the 20-21 school year due to COVID?
- What does the district need from the family to move forward and enter into IEP Online?
- Parents schedule + contact methods

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Next Steps

- Transportation, available within district boundaries (child care options)
- Referrals to other programs (Head Start, ECEAP, Childcare Aware, Developmental Disabilities Administration, and Private Therapies)
- Documentation needed for many preschool programs (i.e., immunization records, state issued birth certificate, proof of residency (water/electric/internet bill))
- Child's Info Entered into IEP Online by District
- Medical Reports including both progress notes from therapists, evaluations, as well as diagnostic reports.
- Schedule Referral Meeting with the District
- Registration after placement and IEP
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